

ABERDEEN CITY COUNCIL

LICENSING BOARD

DATE: 15 May 2018

CLERK TO THE LICENSING BOARD Fraser Bell

TITLE OF REPORT: Licensing Board Sub-Committee

1. PURPOSE OF REPORT

To request the Board appoint a permanent Sub-Committee to deal with applications for Extended Hours or Occasional Licences which have attracted representations or are contrary to policy.

2. RECOMMENDATION(S)

That the Board

- (1) creates a permanent Sub-Committee; and
- (2) appoints a minimum of three Members to the Sub-Committee

3. BACKGROUND

In terms of the Board's Scheme of Delegation which was approved at the Board meeting of 10 October 2017 all applications for Occasional Licences or Extended Hours which have attracted representations and/or are contrary to policy are delegated to a sub-committee of the Board.

Historically this has been achieved by means of a rota whereby Members have taken turns to sit on the committee in two-week intervals. Unfortunately this has recently resulted in inconsistency of decision making which would place the Board at risk of legal challenge.

It is therefore suggested that a permanent Sub-Committee is appointed to deal with all such applications. This could operate in the same manner as presently, with the only difference being that the membership of the Committee would not change, save for the appointment of substitute Members to cover periods of holidays or other absence. Legal advice would of course be available if required.

4. REPORT AUTHOR DETAILS

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